

**ZEELAND CHARTER TOWNSHIP
PLANNING COMMISSION MEETING MINUTES
AUGUST 10, 2021**

The Planning Commission of Zeeland Charter Township met at 7pm on August 10, 2021. Members present: Karen Krueze, Ron Brink, Robert Brower, Dick Geerlings, Steve Nelson, Don Steenwyk, Randy Jarzembowski, Dennis Russcher and Tim Miedema. Also attending: Lori Castello, PCI

Chair Karen Krueze called the meeting to order. Motion made by Miedema and supported by Jarzembowski to approve the July 13, 2021 minutes. **Motion Carried.**

Public Comment for Non-Agenda Items – None

No additions to the agenda

New Business

1. Site Plan Review – Parcel #70-17-08-499-014, located at 333 Production Ct. By-Pas would like to construct two new building additions onto an existing manufacturing facility. Presented by Jason Hall from Midwest Construction. The first phase will relocate the truck docks to the north side of the building and the second addition will significantly increase the manufacturing space within the facility.

The project will be in two phases, materials will be pre-engineered steel. They will also be updating the façade with brick and additional windows.

- The Planning Commission noted that the site plan was thirty-three parking spots short from what is required by ordinance. A deferred parking plan would be acceptable, but somehow the missing parking spots would need to be addressed.
- There was also concern about fire access around the building. The Fire Chief would need to review and approve the site plan.
- No lighting plan was submitted for the parking lot
- The loading dock is facing the front road, but so do most of the other businesses on road. This was not a concern for the PC considering the business is in an Industrial Park and not a main road.
- The updated façade seemed sufficient with the added glass and brick.

Motion by Brower, supported by Jarzembowski to table the request until a deferred parking plan is submitted. **Motion Carried.**

2. Zoning Ordinance Revisions

The Planning Commission continued discussion on revisions to the current landscape and subdivision control ordinances.

No additional citizen comments

Motion made and supported to adjourn. Meeting adjourned at 9:00 pm.

Katy Steenwyk, Recording Secretary

Randy Jarzembowski, Secretary